WIDA™ ACCESS for ELLs Online Training (/ACCESSTraining/Online/index.aspx) MAIN WIDA WEBSITE (http://wida.wisc.edu)

Speaking

Learning Support and Practice

	If...	Then...
Test Administrator	You are concerned that responses will not record.	Make sure that students successfully record a response during the audio check at the beginning of the test.
	You see a pop up appear on screen indicating that the system couldn't record a student's response.	Assist the student in checking the microphone and/or encourage the student to speak louder and not whisper.
Equipment	The headsets have two separate ports for connecting audio-out (headphone) and audio-in (microphone), and the laptop computers or tablets only have a dual port for that would be used for both audio-out and audio-in.	An adapter will be required to use this equipment. You can find a document with ACCESS for ELLs headset specifications in the Technology Coordinators page of the Secure portal, including a list of headset brands tested by WIDA. Work with your Technology Coordinator to ensure that the proper equipment is available.
	The position of the microphone or headsets is incorrect or a student moves the microphone after testing begins.	Help the student with adjusting the microphone or headset as needed.
	The system has exited a student from a test session.	Assist the student in logging in again once you both are ready and have resolved any technical issues. The test will resume where the student left off.
Student	The student speaks too softly.	Ensure that the student speaks loudly enough by monitoring the yellow bars in the Spectrum Analyzer on the student's screen. Encourage student to speak louder and not whisper.
	The student stays on the same screen for more than one or two minutes.	Encourage student to record a response and move to the next screen.
	The student is working independently.	Do not interrupt.

Quick Facts: Speaking

- Approximately 50 minutes (this includes the convening students, distributing materials, practice items, and scored items. Tier B/C will take longer than Tier A. Visit your member/state page of the WIDA website (https://wida.wisc.edu) for any additional state and district test timing guidance that applies to your students).

- Completely computer-delivered. Equipment needed: desktop, laptop, or tablet; headset.

- Materials needed: Online Test Administrator Manual, Test Administrator Script, Student Test Tickets, and Student Test Roster.

- Virtual Test Administrator, Ms. Lee, guides students and gives the test prompts.

- Model student, Nina, provides task level responses to support students.

- Circulate the room to ensure that students are completing the tasks.

- Remind students to think about their responses before clicking **Record.**

- Student responses are captured online and centrally scored by trained staff at Data Recognition Corporation.

- After the test has ended, ensure that every student has turned in his or her Test Ticket.