

# Intradistrict Communication

DATE: Tuesday, September 23, 2025

TO: Ronna Hoffman, Principal of Oak Leaf Elementary

FROM: Carolyn Gough, Administrator of Teaching & Learning  
Ben Jameson, Director of Assessment, Research and Accountability

SUBJECT: Research Project

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The Research Review Committee has reviewed a research project in which your school has been asked to participate.

Project Title: Improving Third Grade Multiplication and Division Fact Fluency  
Through Differentiated Instruction: An Action Research  
Study

Applicant: Michal Sofia Neeley, Western Governors University

The project has been approved by the District Research Review Committee. The applicant has been directed to contact you to discuss the extent of the project. Participation in the study is at your discretion. If you have questions or concerns relating to participation, please contact Ben Jameson at 801-567-8243.

Thank you for your assistance.