



# Remote Administration Enhancements

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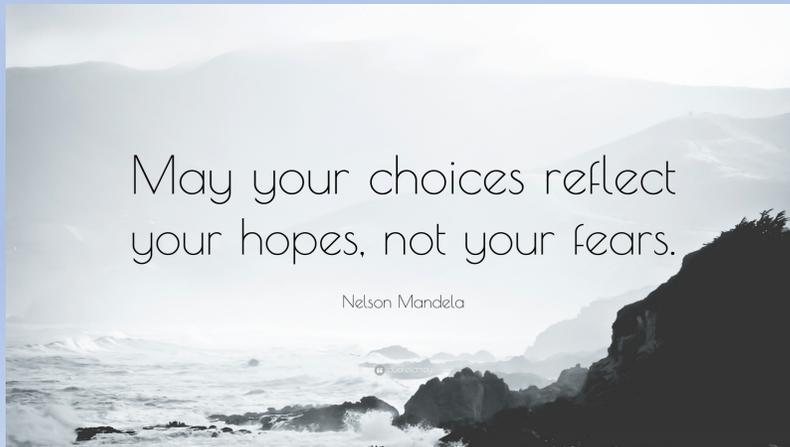
# Recommendations for Remote Administration of Benchmark Modules

- Review all RISE documentation related to remote testing
  - There will be guides for technology coordinators, teachers, parents and students posted to the RISE portal before the embedded system goes live
  - URL method: [Quick Guide for Remote Administration of Benchmark Modules](#) is available now.
  - The Test Administration Manual is being updated to include scripts for remote testing
- Practice the procedure using the RISE training tests
  - Teachers should familiarize themselves with the process prior to sharing it with students including testing webcams, audio, and chat features
  - Students need to practice logging in, testing webcams, audio, and chat features

# Two methods for remote administration

## URL Method (available 8/11/2020)

- Third-party monitoring needed for teacher/student communication and required active proctoring during testing
- Teachers and students use same test administration site whether in person or remote
- Students need SSID (must be sent securely)
- Use training tests to familiarize users with system



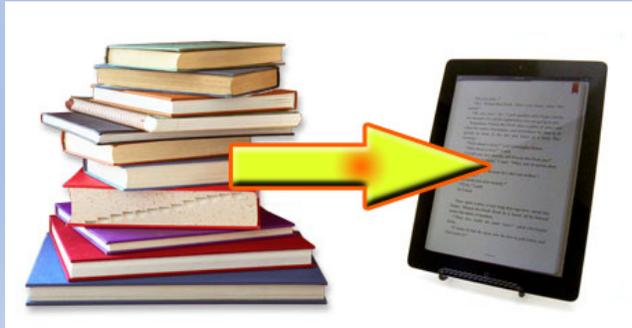
## Embedded Method (available 10/16/2020)

- No third-party monitoring during testing session since communication features are built into system
- Teachers create a remote test session and enable teacher-to-student communication during the test.
- Teachers and students use same test administration site whether in person or remote
- Students need SSID (must be sent securely)
- Use training tests to familiarize users with system

# What technology is needed?

## URL Method: Computer or iPad

- Conventional web browser installed so teachers and students can access the test administration site and testing interface
  - See [Quick Guide to Remote Administration of RISE Benchmark Modules](#) for supported operating systems and software requirements
- Built-in or plug-in webcam, microphone, and speaker to access LEA-supplied third-party monitoring software
- Students access to test session via URL
- Teachers administer tests via installed secure browser



## Embedded Method

- Conventional web browser installed so teachers and students can access the test administration site and testing interface
  - See [Quick Guide to Remote Administration of RISE Benchmark Modules](#) for supported operating systems and software requirements
- Built-in or plug-in webcam, microphone, and speaker to access embedded teacher to student communication features available only during test administration
- Students access test session via benchmark module-specific URL
- Teachers administer tests via installed secure browser

# Two Methods for Remote Administration of Benchmark Modules

## URL Method: (available 8/11/2020)

- Teachers can administer test sessions to students in the classroom and students at home simultaneously with two session IDs
- Uses same test administration interface



## Embedded Method: (available 10/2020)

- Teachers can administer test sessions to students in the classroom and students at home simultaneously
- Schedule a remote session and share the session link and session ID with all students, both in-person and remotely
- Audio and video features added for remote testing will appear for all students, even those in the classroom.
- Uses same test administration interface

# Embedded Method Features

# Training Tests Are Your Friend

## Review the remote administration functionality using the assigned training tests to:

- Develop communication about test session links and session IDs with students
- Assist students with accessing test administration—usernames/passwords, etc.
- Accessing the link to testing session
- Verify internet speed
- Check that hardware is functioning correctly
- Familiarize proctors with remote testing process
- Practice using the unique embedded features including broadcast chats, individual chats, and video monitoring
- Establish a testing procedure since teachers and students cannot communicate within the test once it has been submitted

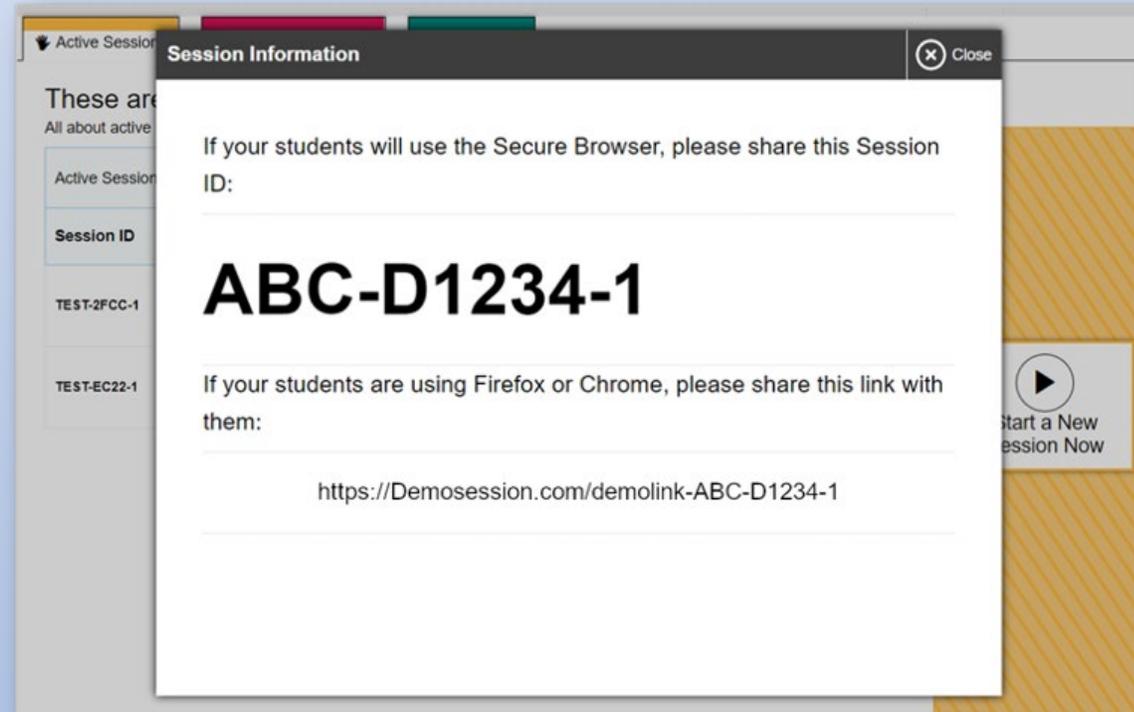
The screenshot shows the RISE website interface. At the top, there is a navigation bar with 'Home' and 'Search Resources'. The main header features the RISE logo and the tagline 'READINESS IMPROVEMENT SUCCESS EMPOWERMENT'. Below the header, the page is titled 'Training and Practice Tests'. There are two main buttons: 'Take the Training and Practice Test' and 'TA Training and Practice Site'. Two callout boxes are present: one pointing to the 'TA Training and Practice Site' button with the text 'Teachers & students log in with credentials. A session ID is required. Secure browser not needed', and another pointing to the 'Take the Training and Practice Test' button with the text 'Guest site--no session ID required. Open access for all users. Secure browser not needed'. To the right, there is a list of subjects and grades for training tests, including Math (Grades 3-4, 5, 6, 7-8), Science (Grades 4-5, Clusters 6, 7 & 8), Language Arts and Literacy (Grades 3-5, 6-8), and Writing (Grades 3-5, 6, 7-8).

# Sharing Links with Students

Prior to remote administration, the session link must be sent to students

- How will teachers communicate this with students?
- How will the link be shared?

Please note: If testing will occur simultaneously, both in-person and remotely, two active proctors will be needed—one to monitor students in the room and another to monitor remote testing



# Remote Administration Dashboard

The screenshot displays the 'Proctor Application for the Test Delivery System' interface. At the top left, there are two tabs: 'Active Sessions' (highlighted with a red circle) and 'Upcoming Sessions'. Below the tabs, a heading reads 'These are your current/active testing sessions.' followed by a sub-heading 'The table below shows all the sessions that are live and you right now.' A table titled 'Active Sessions' lists various testing sessions with columns for Session ID, Session Info, Type, Share, and Action. A red circle highlights the 'Start a New Session Now' button on the right side of the dashboard.

Session ID	Session Info	Type	Share	Action
UAT-14E5-3		Remote session	Share Link	Join
UAT-0556-3		In Person session	Share Link	Join
UAT-3B33-3		Remote session	Share Link	Join
UAT-45C6-4		Remote session	Share Link	Join
UAT-031D-3T	Remote Grade 3 Math Sept 9 9/9/2020 - 9/16/2020	Remote session	Share Link	Join
UAT-7EEF-3T	Pretest 9/9/2020 - 9/23/2020	Remote session	Share Link	Join

Start a New Session Now

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# Embedded Remote Administration Features: Advance Scheduling

RISE | Proctor Application for the Test Delivery System

Active Sessions | Upcoming Sessions

These are your upcoming testing sessions.  
The table below shows all your upcoming sessions.

Session ID	Session Info	Type	Share	Action
No upcoming sessions.				

Schedule a Session

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Upcoming Sessions Test Selection

Create an Upcoming Session

Choose the dates for which the session can be accessed

Start: 08/31/2020 End: 09/08/2020

Next

Set the start and end dates for the session

Upcoming Sessions Test Selection

Create an Upcoming Session

Choose the dates for which the session can be accessed

Start: 08/31/2020 End: 09/08/2020

Next

Save Session  
8/31/2020 - 9/8/2020

# Embedded Remote Testing Features: Advance Scheduling

The screenshot shows the 'Upcoming Sessions Test Selection' interface. It features a 'Choose a testing category' section with 'Interims' and 'Benchmark Modules' options. A 'Filter By: Add Filter' button is circled in red. Below, a tree view shows 'Math' and 'Grade 03' categories, with 'Benchmark Module: Math Grade 3 - Me' selected. A 'Session Settings' panel on the right includes a 'Session Name' field and a 'Save Session' button, which is also circled in red. A red arrow points from the 'Save Session' button in the main interface to the 'Save Session' button in the 'Session Settings' panel.

- Benchmark Modules Form A or 1 and Science are available for Remote Testing
- NO remote testing available for Interim or Summative Assessments at this time

1. Select Remote from Session Type
2. Name the Session
  - Use Teacher Last Name/Grade/Content/Date
  - Rathke/7/Editing/09102020

# Viewing Students in a Remote Session

Browser address bar: <https://sat1-tds-uat.airast.org/testadmin/V288/#>

Navigation: Share Link, Session Attributes, Student Lookup, Approved Requests, Print Session, Help Guide, Alerts, Logout as TE, Demo33

RISE Live Tests Session ID: UAT-2243-3

0 students awaiting approval, 0 print requests, 10 active tests

## RISE Live Tests Test Session

Tests without issue

Student Information	Opp #	Test	Progress	Status	Test Settings	Actions
Last254, Test254 SSID 9970254	1	Benchmark Module: Math Grade 3 - Measurement, Data and Geometry A	<div style="width: 100%;"></div>	Approved	Standard	
Last498, Test498 SSID 9970498	1	Benchmark Module: Math Grade 3 - Measurement, Data and Geometry A	<div style="width: 100%;"></div>	Approved	Standard	
Last567, Test567 SSID 9970567	2	Benchmark Module: Math Grade 3 - Measurement, Data and Geometry A	<div style="width: 100%;"></div>	Approved	Standard	
Last372, Test372 SSID 9970372	1	Benchmark Module: Math Grade 3 - Measurement, Data and Geometry A	<div style="width: 100%;"></div>	Approved	Standard	
Last187, Test187 SSID 9970187	1	Benchmark Module: Math Grade 3 - Measurement, Data and Geometry A	<div style="width: 100%;"></div>	Started	Standard	
Last358, Test358 SSID 9970358	1	Benchmark Module: Math Grade 3 - Measurement, Data and Geometry A	<div style="width: 100%;"></div>	Started	Standard	
Last290, Test290 SSID 9970290	1	Benchmark Module: Math Grade 3 - Measurement, Data and Geometry A	<div style="width: 100%;"></div>	Started	Standard	
Last643, Test643 SSID 9970643	2	Benchmark Module: Math Grade 3 - Measurement, Data and Geometry A	<div style="width: 9%;"><div style="width: 9%;"></div></div> 9%	Started	Standard	

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# Communicating with Students During Session: Broadcast

The screenshot shows the RISE Live Tests Test Session interface. At the top, there is a navigation bar with the RISE logo and session information: "RISE Live Tests Session ID: UAT-2243-3". Below this, a summary bar indicates "0 students awaiting approval", "0 print requests", and "10 active tests". The main area contains a table of student information and test details.

Student Information	Opp #	Test	Progress	Status	Test Settings	Actions
Last254_Test1254 SSID 9970254	1	Benchmark Module: Math Grade 3 - Measurement, Data and Geometry A	<input type="text"/>	Approved	Standard	
Last498_Test498 SSID 9970498	1	Benchmark Module: Math Grade 3 - Measurement, Data and Geometry A	<input type="text"/>	Approved	Standard	
Last567_Test1567 SSID 9970567	2	Benchmark Module: Math Grade 3 - Measurement, Data and Geometry A	<input type="text"/>	Approved	Standard	
Last372_Test1372 SSID 9970372	1	Benchmark Module: Math Grade 3 - Measurement, Data and Geometry A	<input type="text"/>	Approved	Standard	
Last187_Test1187 SSID 9970187	1	Benchmark Module: Math Grade 3 - Measurement, Data and Geometry A	<input type="text"/>	Started	Standard	
Last358_Test1358 SSID 9970358	1	Benchmark Module: Math Grade 3 - Measurement, Data and Geometry A	<input type="text"/>	Started	Standard	

A broadcast chat window is open, showing a message: "9/9/2020, 3:14:26 PM Hello everyone". A red arrow points from this chat window to the right-hand screenshot.

- The teacher can communicate with the entire class all at once with a broadcast chat
- Individual students can respond to the teacher
- Students cannot see other students or student messages with the teacher

This screenshot provides a close-up view of the broadcast chat interface. It shows a message: "9/9/2020, 3:14:26 PM Hello everyone". Below the message is a "video" button. At the bottom, there is a text input field labeled "Type a new message" and a "Broadcast" button with a megaphone icon. The interface also includes a "Benchmark Modules" indicator and a "video" button at the bottom right.

# Communicating with Students During Remote Session: Video

Operational Session ID  
 ABCD-A123-R1

Select Tests  
Approvals **1**

## RISE Live Tests Test Session

0 students awaiting approval 0 print requests 1 active tests

= Benchmark Modules

Tests without issue

Student Information	Opp #	Test	Progress	Status	Test
 Last643, Test643 SSID 9970643	1	Benchmark Module: Math Grade 3 - Measurement, Data and Geometry A	<input type="text"/>	Paused, 1 min <a href="#">More Info</a>	Standard
 Last567, Test567 SSID 9970567	1	Benchmark Module: Math Grade 3 - Measurement, Data and Geometry A	<input type="text"/>	Started	Standard

Video call interface showing a student (Andres) and a teacher. Controls include video, microphone, raise hand, and messages.

Paused . 6 min

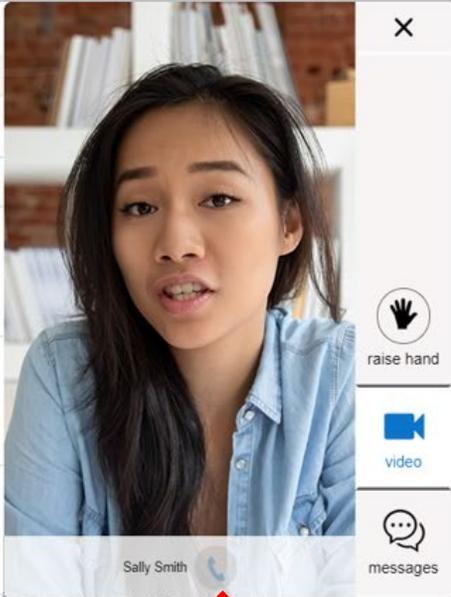
# Observing a Student During a Remote Test Session

**RISE Live Tests Test Session**

0 students awaiting approval 0 print requests 3 active tests

Tests without issue

Student Information	Opp #	Test	Progress	Status
 Last567, Test567 SSID 9970567	1	Benchmark Module: Math Grade 3 - Measurement, Data and Geometry A	0 / 11 answered	Started
 Last643, Test643 SSID 9970643	1	Benchmark Module: Math Grade 3 - Measurement, Data and Geometry A	0 / 11 answered	Started
 Last567, Test567 SSID 9970567	3	Benchmark Module: Math Grade 3 - Measurement, Data and Geometry A	0 / 11 answered	Started



Sally Smith

raise hand

video

messages

Low-resolution of  
all students

High-resolution of  
one student

# Responding to a Test Alert

**Operational** Test Session

0 students awaiting approval   0 print requests   1 active tests

**RISE Live Tests** Test Session

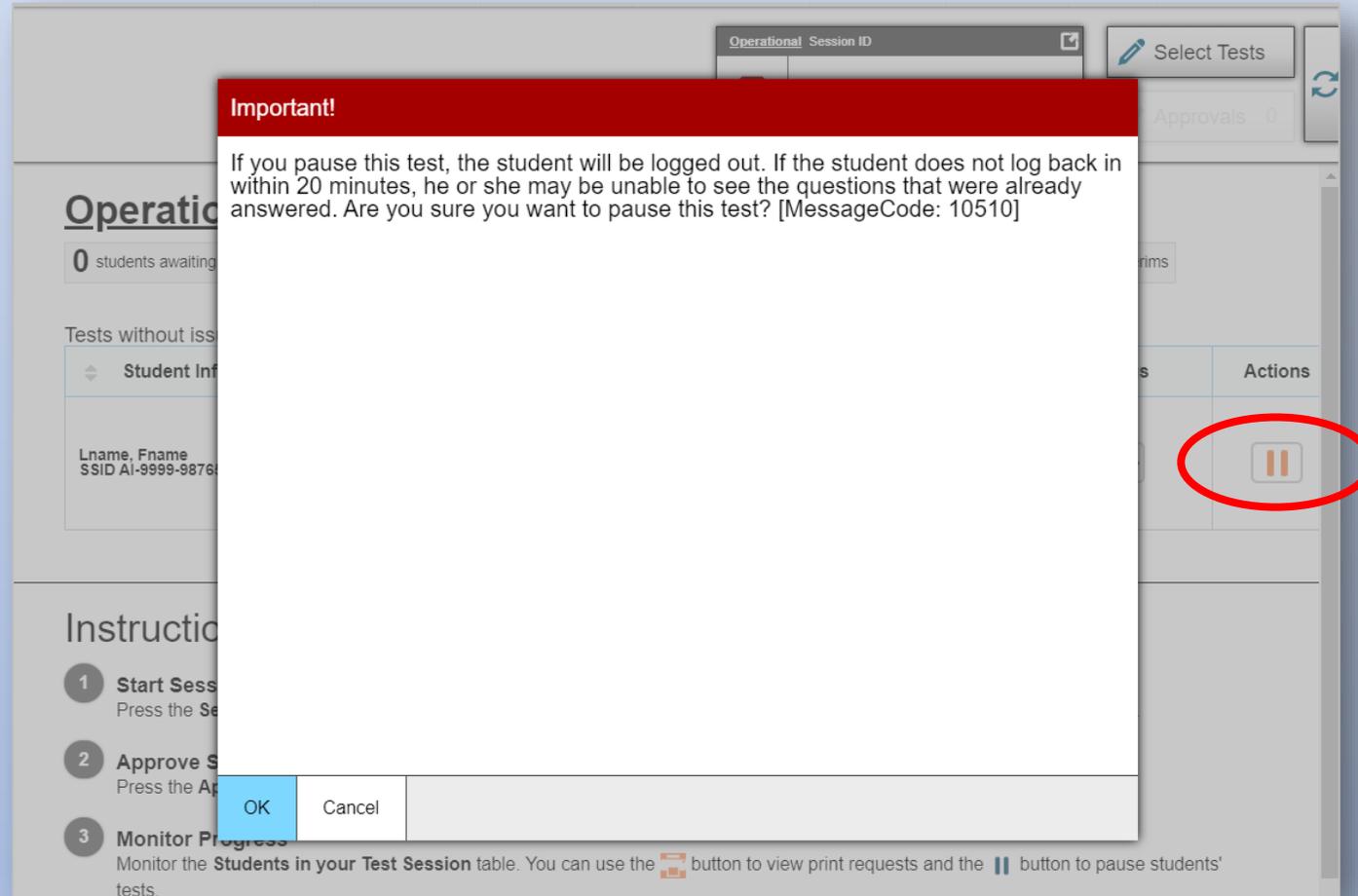
Tests with potential issues

Student Information	Opp #	Test	Progress	Status	Test Settings	Actions
 Smith, Andrew Student ID 99999999	1	Benchmark Module: Math Grade 3 - Measurement, Data and Geometry A	0 / 11 answered	Inactive <a href="#">More Info</a>		

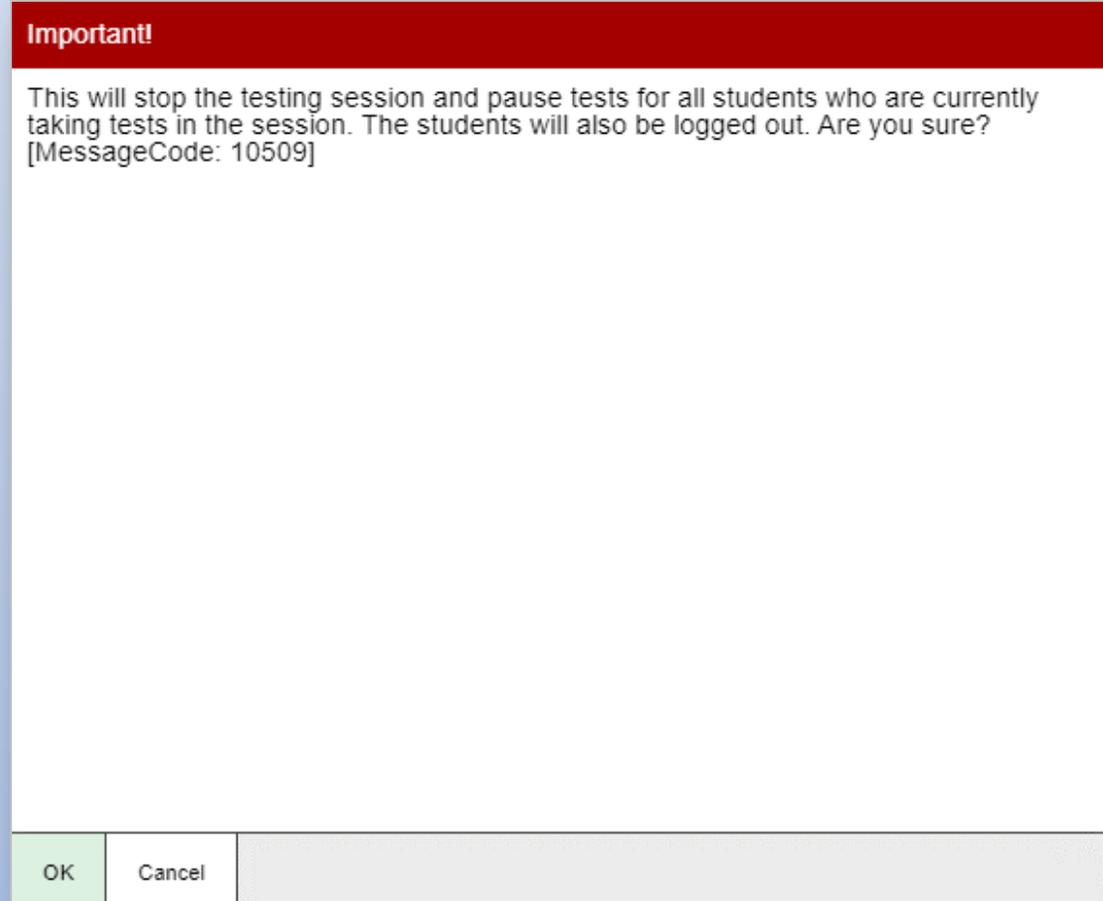
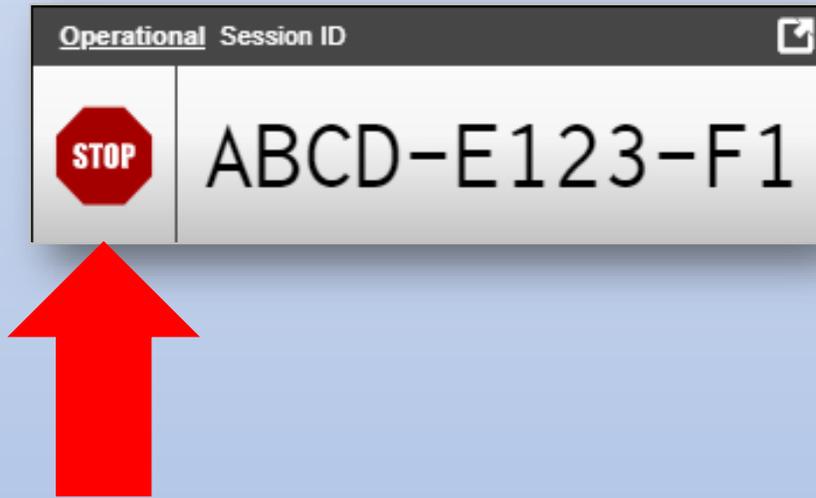
Test Alert

- We have not seen any activity on this student's testing device for a while. This could be due to the device going to sleep or the student experiencing some interruption.

# Pausing a Remote Session



# Stopping a Remote Session



# The Student View

# Student Sign in for Remote Administration

Two ways to sign into a remote session:

- Sign in using a **session link**
- Sign in using the **Secure Browser**

Secure Browser Icon for In-Person Session

A screenshot of a web page titled "Please Sign In". The page contains three input fields: "First Name:" with the value "JANE", "SSID:" with the value "123456789", and "Session ID:" with the value "TEST - 1234 - 1". A green "Sign In" button is located at the bottom right. A dark blue notification box on the left side of the page reads: "This is the Operational Test Site. If you want to go to the Practice Test Site click the button below. Go to the Practice Test Site". The browser's address bar shows "Operational Test Site" and the text "Browser: Chrome" is visible in the bottom right corner. Four red arrows point to the input fields and the "Sign In" button.

# Student System Checks

## Audio/Video Checks

Your test uses multi-media features. Please perform the following checks before continuing.

### Camera Check

Make sure you are able to use camera. Click the checkbox to grant permission, then test your camera.

I agree to grant Browser permission to use camera.



**Next Step:**  
If you see live stream of your camera, choose Works!. If not, choose Doesn't Work.

[Works!](#) [Doesn't Work](#) [Skip Camera Check](#)

### Audio Playback Check

Make sure audio playback is working.

 To play the sample sound, press the speaker button.

**Next Step:**  
If you heard the sound, choose I heard the sound. If not, choose I did not hear the sound.

[I heard the sound](#) [I did not hear the sound](#)

[Operational Test Site](#) [Continue](#) [Back](#)

## Camera Check

Make sure you are able to use camera. Click the checkbox to grant permission, then test your camera.

I agree to grant Browser permission to use camera.



**Next Step:**  
If you see live stream of your camera, choose Works!. If not, choose Doesn't Work.

[Works!](#) [Doesn't Work](#) [Skip Camera Check](#)

## Audio Playback Check

Make sure audio playback is working.

 To play the sample sound, press the speaker button.

**Next Step:**  
If you heard the sound, choose I heard the sound. If not, choose I did not hear the sound.

[I heard the sound](#) [I did not hear the sound](#)

## Recording Device Check

Make sure your recording device is working.



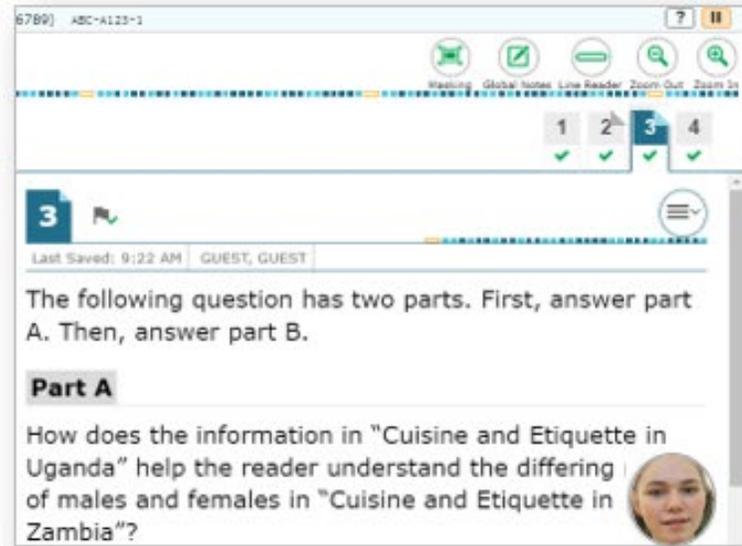
1. To start recording, press the Microphone button.
2. Say your name into your recording device.
3. When you are done, press the Stop button.
4. To listen to your recording, press the Play button.



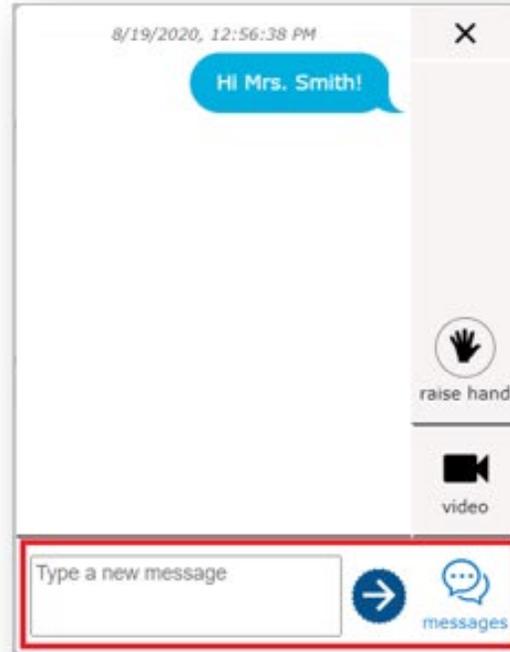
**Next Step:**  
If you heard your recording, choose I heard my recording. If not, choose I did not hear my recording.

[I heard my recording](#) [I did not hear my recording](#)

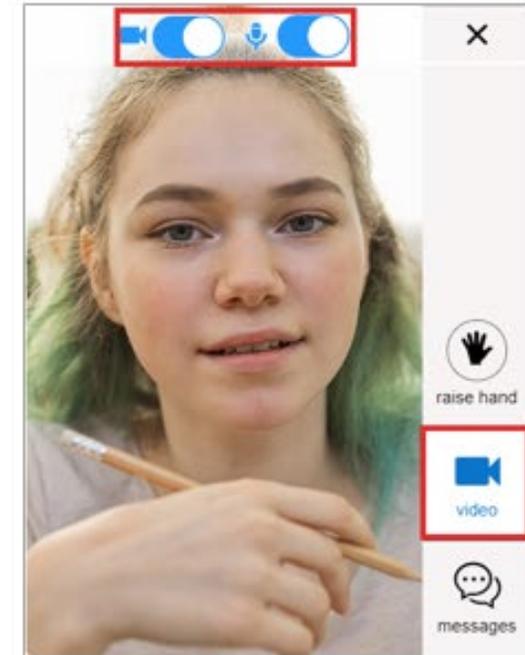
# Student to Teacher Communication



Student Video Icon



Chat Box



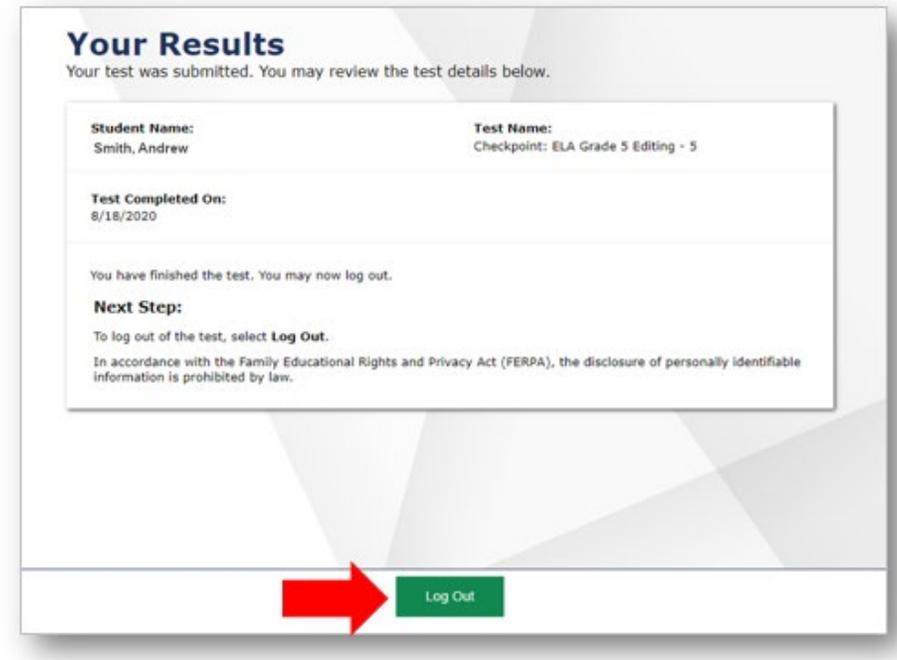
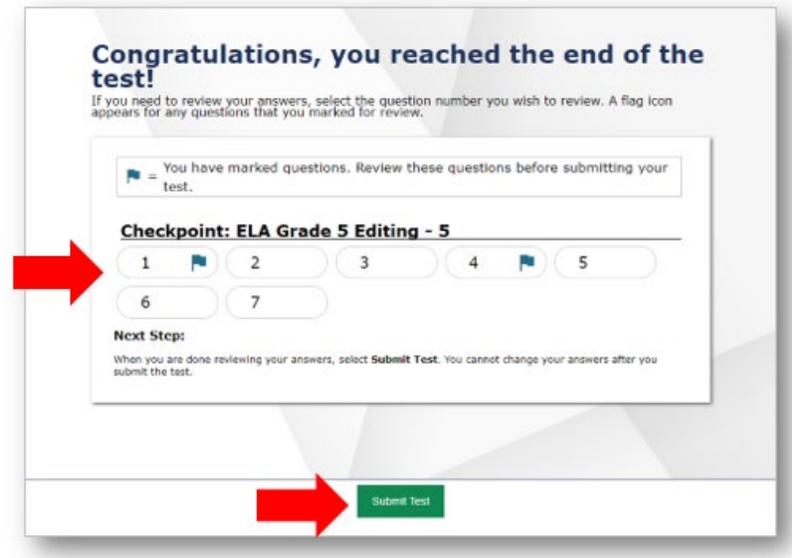
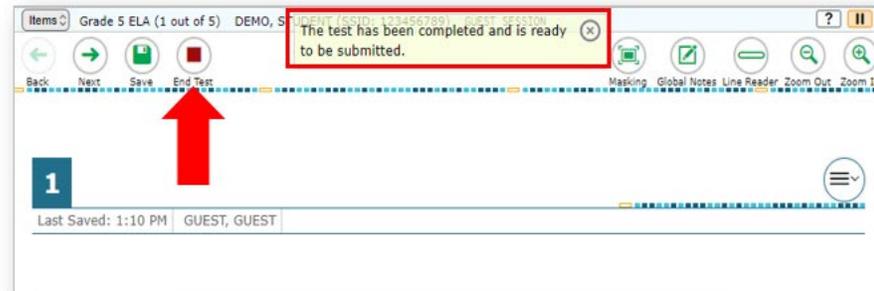
Live Video Feed

# Student to Teacher Communication

The screenshot displays a learning management system interface. At the top, there is a header with the text "6789) ABC-A123-1" and a toolbar with icons for "Masking", "Global Notes", "Line Reader", "Zoom Out", and "Zoom In". Below the header, a question is presented with a blue tab labeled "3" and a green checkmark. The question text reads: "The following question has two parts. First answer part A. Then, answer part B." Below this, a section titled "Part A" contains the text: "How does the information in 'Cuisine and Culture in Uganda' help the reader understand the role of males and females in 'Cuisine and Etiquette in Zambia'?"

Overlaid on the right side of the screen is a chat window. The chat window header shows the date and time: "8/10/2020, 11:32:19 AM". The main content of the chat is an announcement: "Announcement: Ten minutes left in the test." A red arrow points from the text "Message from your teacher" to the announcement box. At the bottom of the chat window, there is a text input field with the placeholder "Type a new message" and a "messages" button with a speech bubble icon. A red arrow points from the text "Chat with your teacher" to the input field. On the right side of the chat window, there are icons for "raise hand" (a hand icon) and "video" (a video camera icon).

# Submitting a Benchmark Module



- After students submit their benchmark module, all embedded features close
- Teachers and students can no longer communicate within the system
- Students will need guidance about what to do after they submit their test

# Questions?

More information, including an updated Test Administration Manual and other guiding documents, including additional training will be provided on embedded remote administration

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